

Deferred or supplementary exam for a pre-requisite course – Enrolment process

If your exam is for a course that is a pre-requisite for a Semester 1, 2025 course (first-choice course), please follow the steps below.

Please read the instructions all the way to the end before taking any actions.

If you pass the exam, you can submit a late enrolment request to enrol into your first-choice course in Semester 1, 2025. If you fail the exam, you'll remain enrolled in your back- up course in Semester 1, 2025.

- 1. Do not enrol into your first-choice course in Semester 1, 2025, evenif ISIS allows you to, as you haven't yet passed the pre-requisite course.
- 2. Stay up-to-date on your first-choice course content by contacting the Course Convener (lecturer) of the Semester 1, 2025 course as soon as possible, and request to be added into Wattle as an 'auditing student'.
 - You can find the Course Convener on the <u>Programs and Courses</u> site for the course.
 - o This will give you access to materials, so you don't fall behind while waiting for your deferred or supplementary result.
 - o Being enrolled in Wattle as an auditing student does not mean you are enrolled in the course via ISIS.
 - You need to attend lectures as advised on Wattle. You will need to speak to your lecturer about enrolling into tutorials.
- 3. You must enrol into a back-up course, in case you are not successful in the deferred or supplementary exam.
 - This will be a course you can enrol into now. If the course you have an exam for is a compulsory course in your degree (and is offered in S1 2025) then we suggest using that as your backup, otherwise any other course that you meet the pre-requisite requirements for is ok.
 - You must enrol in your back-up course on ISIS before the selfenrolment deadline (11.50pm Monday Week 2). If you pass the deferred or supplementary exam, you can submit a late enrolment and request to swap your back-up course to your first-choice course, i.e., the course you have been auditing.

- 4. If you pass your deferred or supplementary exam and satisfy the pre- requisite requirement, you will be eligible to enrol into your first-choice course.
 - When you see your final result for the Semester 2, 2024 course in your ISIS account, you will need to add your first-choice course via ISIS. You will not receive a notification about the grade changes, so keep checking ISIS for your result.
 - If your exam result is published after Monday of Week 2 (24 February), you will need to submit a Late Enrolment Application by Monday 3 March.
 - After enrolling into the course in ISIS, you will have full access to the Wattle site as an enrolled student.
- 5. If you do not pass your deferred or supplementary exam, you will not be able to enrol into your first-choice course, and will need to stay enrolled in your back-up course.

Here's an example of a first choice and back-up course:

If you have a DA/PX in FINM7006 and you want to enrol in FINM7008 (your first choice) then you should enrol into FINM7006 (your back up) in Semester 1, 2025, and email the convener to request to audit FINM7008 (your first choice) while waiting for your DA/PX results.

If you pass FINM7006, you can then apply to swap your S1 2025 enrolment from FINM7006 to FINM7008.

If you have any questions, please contact the CBE Student Services team via info.cbe@anu.edu.au.